

1. Move-in and Move-out Schedule

	CUSTOM-BUILT PARTICIPATION	STANDARD BOOTH
Booth Construction	25 October 9am - 10pm	N/A
	26 October 8:30am – 12nn	
Booth Decoration	26 October 8:30am - 8pm All booths must be fully decorated by 8pm	
Move-In Exhibits	26 October (Please refer to schedule as printed on the e-Vehicle Pass)	
Move-Out Exhibits	30 October (Please refer to schedule as printed on the e-Vehicle Pass)	
Termination of Booth Electricity	27-29 October 7:00pm	
	30 October 6:00pm	
Booth Dismantling including Additional Lighting	30 October 7pm - 12 midnight	N/A

1.1 Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will be opened for exhibitors at 9am. **All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall. No exhibitors under 18 will be admitted.**

1.2 Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 1200 midnight on 25, 26 and 30 October 2023, they shall pay to the Organiser the over-time penalty claimed by HKCEC against the Organiser. The rate of the over-time penalty for individual hall is listed on section 4.2.4.