

| | | |
|---------------------------------|---|--|
| FORM 8 | HKTDC Hong Kong International Lighting Fair (Autumn Edition) 香港貿發局香港國際秋季燈飾展 | Return to : Exhibitions and Digital Business Department Hong Kong Trade Development Council 30/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong Attn : Khloe Lee Tel : (852) 2240 5024 E-mail: khloe.k.lee@hktdc.org |
| Deadline: 1 Sep 2025 | 27-30/10/2025 | |

Private Meeting Room Package

An ideal way to meet up your buyers at the HKTDC Hong Kong International Lighting Fair (Autumn Edition)

Location: Meeting room, Hong Kong Convention and Exhibition Centre

| Meeting Room | Suggested Capacity* (person) | Participation Fee | |
|--------------|---------------------------------|-----------------------|---------------------|
| | | 1 day charge | Half day charge |
| N102 / N202 | 40 | HKD 5,005 / USD 834 | HKD 3,770 / USD 606 |
| N103 / N203 | 28 | HKD 3,605 / USD 599 | HKD 2,710 / USD 438 |
| N111 / N211 | 36 | HKD 4,635 / USD 770 | HKD 3,480 / USD 561 |
| N112 / N212 | 56 | HKD 6,510 / USD 1,085 | HKD 4,895 / USD 791 |

* Theatre setting applies

Remarks:

- Application is only limited to exhibitors of the HKTDC Hong Kong International Lighting Fair (Autumn Edition) 2025.
- HKD pricing is applicable to Hong Kong exhibitors and USD pricing applies to non-Hong Kong exhibitors.
- Exhibitors have to observe the Rules & Regulations of the HKTDC Hong Kong International Lighting Fair (Autumn Edition) 2025.
- Floor plans with dimension are available upon request.
- The rental charge of the meeting room includes rental payment, basic tables & chairs ONLY. Any additional service, including but not limited to supplementary facilities, food and beverage service, could be ordered from HKCEC and is subject to additional charge borne by the exhibitor.
- Other designs, including, classroom, boardroom & U-shape, of the private meeting room are available.
- Availability is on first-come-first-served basis. Successful application will be notified in writing by the Organiser.
- The Organiser has the sole and absolute discretion in relation to the admission of exhibitors into private meeting room package.
- The Organiser reserves the final rights to revise the terms and regulations for the private meeting room package.

27 - 30 / 10 / 2025 Hong Kong Convention & Exhibition Centre

Private Meeting Room Package

Application Deadline: 1 Sep 2025

■ Please return **(1) the completed form, with (2) participation fee** to Exhibitions and Digital Business Department, 30/F, Wu Chung House, 213 Queen's Road East, Wan Chai, Hong Kong (Ref.: Hong Kong Lighting Fair (Autumn Edition) 2025), before the application deadline. All cheques or bank drafts should be made payable to "Hong Kong Trade Development Council".

Important: The "Company Name" should be identical with the exhibiting company name.

Part I Company Information

1. Company Name: _____
2. Application ID: _____ Product Zone: _____
3. Company Address: _____
4. City: _____ ZIP code: _____ Country: _____
- 5 Contact Person: _____
6. Position: _____
7. Tel No.: _____
8. Fax No.: _____
9. E-mail: _____
10. Company Website: _____

Part II Participation Fee and Payment Method

Please ✓ the appropriate box to indicate the private meeting room timeslot you would like to apply for

| | 27 Oct | | 28 Oct | | 29 Oct | | 30 Oct | |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| | AM | PM | AM | PM | AM | PM | AM | PM |
| N102 / N202 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| N103 / N203 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| N111 / N211 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| N112 / N212 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Total Payment amount: HKD / USD _____

Part III Company Stamp and Signature

We (Name of Company) _____ hereby apply for the "Private meeting room Package" of the HKTDC Hong Kong International Lighting Fair (Autumn Edition) 2025. We agree to abide by the "Hong Kong Trade Development Council Terms of Application and Exhibition Rules & Regulations" and the above mentioned clauses. We understand that the above information will be included into the HKTDC's databank and the Organiser can make use of our information for trade promotion purposes or on-pass to third parties for promotion of the HKTDC Hong Kong International Lighting Fair (Autumn Edition) 2025.

☐ If you do not wish to have your information on-passed to third parties for promotion of the HKTDC Hong Kong International Lighting Fair 2025 (Autumn Edition), please against the box.

Name: _____ Position: _____

Date: _____ Company Stamp & Authorised Signature: _____

| | | |
|-------------------|---|---|
| 表格八 | HKTDC Hong Kong International Lighting Fair (Autumn Edition) 香港貿發局香港國際秋季燈飾展 27-30/10/2025 | 請交回： 香港貿易發展局 (展覽及數碼業務部) 香港灣仔皇后大道東213號胡忠大廈30樓 電話：(852) 2240 5024 電郵：khloe.k.lee@hktdc.org 致：李貝殷小姐 |
| 截止日期 2025年9月1日 | | |

獨立會議室租用申請表

地點：香港會議展覽中心會議室

| 會議室 | 可容納人數* | 參加費用 | |
|-------------|--------|---------------------|-------------------|
| | | 一天租金 | 半天租金 |
| N102 / N202 | 40 | 港幣 5,005 / 美金 834 | 港幣 3,770 / 美金 606 |
| N103 / N203 | 28 | 港幣 3,605 / 美金 599 | 港幣 2,710 / 美金 438 |
| N111 / N211 | 36 | 港幣 4,635 / 美金 770 | 港幣 3,480 / 美金 561 |
| N112 / N212 | 56 | 港幣 6,510 / 美金 1,085 | 港幣 4,895 / 美金 791 |

*以演奏廳擺設計算

注意事項：

- 會議室之租用只適用於 2025 年香港國際秋季燈飾展的參展商。
- 港幣參加費用只適用於香港參展商。非香港參展商則請繳付美金價錢。
- 租用會議室的參展商必須遵守 2025 年香港國際秋季燈飾展的參展條款與規則。
- 租金包括場租及基本的桌椅，參展商可於會議室內自費訂購由香港會議展覽中心提供的其他服務。(包括額外設備及餐飲服務。)
- 會議室可以其他方式擺設，包括會議室或 U 形設計。請預先向主辦機構提出。
- 如有需要，參展商可向主辦機構索取會議室平面圖。
- 會議室之申請，將以先到先得形式處理。主辦機構將以書面通知成功申請的參展商。
- 主辦機構將有唯一及絕對的決定權以接納參展商的申請。
- 主辦機構保留更改會議室組合的條款與規則的最終權利。

27 - 30 / 10 / 2025 香港會議展覽中心

會議室租用

申請截止日期：2025 年 9 月 1 日

- 請在截止日期前填妥此申請表格連同參加費全額交回香港貿易發展局 – 展覽及數碼業務部，香港灣仔皇后大道東213號胡忠大廈30樓，支票抬頭請寫上「香港貿易發展局」。

注意：「公司名稱」必須跟參展公司名稱相同

第一部份：公司資料

1. 公司名稱:

2. 申請編號:

3. 地址:

4. 城市:

5. 聯絡人:

6. 職位:

7. 電話:

8. 傳真:

9. 電郵地址:

10. 網址:

第二部份：參加費用及付款方式（請於方格內加上✓號）

10月27日

10月28日

10月29日

10月30日

| | 早上 | 下午 | 早上 | 下午 | 早上 | 下午 | 早上 | 下午 |
|-------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| N102 / N202 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| N103 / N203 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| N111 / N211 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| N112 / N212 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

總支付金額: 港幣 / 美金

第三部份：公司蓋印及簽署

本公司（公司名稱）

現申請參加 2025 年香港國際秋季燈飾展的會議室。本公司同意遵守香港貿易發展局參展及申請條款及規則，以及上述條款。本公司明白上述資料將被收納於香港貿易發展局的資料庫內。主辦機構可以使用本公司資料作貿易宣傳或傳遞予第三方作宣傳 2025 年香港國際秋季燈飾展之用途。

☐

如果 貴公司不希望將公司資料傳遞予第三方作宣傳 2025 年香港國際秋季燈飾展之用途，請於方格上填上✓號。

姓名：

職位：

日期：

公司蓋印及簽署：