



Appendix 1 附件 1

**Exhibitor Check-In Form
參展商進館登記表**

Welcome to HKTDC Hong Kong International Lighting Fair (Autumn Edition) 2026! Please fill in your company information below and **bring along this letter and your business card** to the **Exhibitor Check-in Counter** for collecting the booth curtain (*applicable for standard and premium booth exhibitors only*) and important circulars. The location and opening hours of the check-in counter are listed as below.

Date : Oct 26, 2026 (Monday) [move-in day]
Time : 8:30 am to 8:00 pm
Location : Expo Drive Entrance, Hong Kong Convention & Exhibition Centre

We wish you every success in the Fair!

歡迎參加香港貿發局香港國際秋季燈飾展 2026。煩請 貴司填妥以下資料，並攜同**此登記表及公司名片**於進館日到「**參展商進館登記櫃位**」辦理進場登記手續、展台掛簾(展台掛簾只適用於標準及特級攤位之參展商)及是次展覽之重要通告。「參展商進場登記櫃位」的開放時間及地點如下：

日期 : 2026 年 10 月 26 日 (星期一) [進館日]
時間 : 上午 8 時 30 分至下午 8 時
地點 : 香港會議展覽中心博覽道入口

敬祝 貴司參展成功！

Company Name 公司名稱: _____
Booth No. 攤位號碼: _____
Contact Person 聯絡人: _____
Contact Tel 聯絡電話: _____

Signature and Company Chop 簽署及蓋章: _____